



Arun District Council
Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF

This meeting will be webcast live – please use this link to take you to the appropriate page on our web site:

[Chief Executive Remuneration Committee Web Page](#)

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1 October 2021

CHIEF EXECUTIVE'S REMUNERATION COMMITTEE

A meeting of the Chief Executive's Remuneration Committee will be held in **The Council Chamber & Blue Room, at the Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF** on the **Monday 11 October 2021 at 6.00 pm** and you are requested to attend.

Members: Councillors Clayden (Chair), Dendle (Vice-Chair), Bennett, Dixon and Stanley.

PLEASE NOTE: Subject to Covid-19 Risk Assessments members of the public are advised of the following:

Where public meetings are being held at the Arun Civic Centre, in order to best manage safe space available, members of the public are in the first instance asked to watch the meeting online via the Council's Committee pages – the meeting will be available to watch live via the internet.

- a) Where a member of the public has registered a request to take part in Public Question Time, they will be invited to submit the question in advance of the meeting to be read out by an Officer. There will be limited public access to this meeting and admission for public speakers will be by ticket only, bookable when submitting questions. Attendees will be asked to sit in an allocated seat in the public gallery on a first come first served basis. Only one ticket will be available for per person.
- b) It is recommended that all those attending take a lateral flow test prior to the meeting.
- c) All those attending the meeting will be required to wear face coverings and maintain safe distancing when in the building/meeting room.
- d) Members of the public must not attend any face to face meeting if they or a member of their household have Covid-19 symptoms.

*Any members of the public wishing to address the Committee meeting during Public Question Time, will need to email Committees@arun.gov.uk by 5.15 pm on **Monday, 4 October 2021** in line with current Procedure Rules. It will be at the Chief Executive's/Chair's discretion if any questions received after this deadline are considered. Permitted questions will be read out by an Officer.*

For further information on the items to be discussed, please contact:
committees@arun.gov.uk

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda, and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and Officers should make their declarations by stating:

- a) The item they have the interest in
- b) Whether it is pecuniary, personal and/or prejudicial interest
- c) The nature of the interest

3. MINUTES

(Pages 1 - 4)

To approve as a correct record the minutes from the last meeting of the Committee held 8 December 2020, as attached.

4. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes)

5. ITEMS NOT ON THE AGENDA THAT THE CHAIR OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES

6. START TIMES

The Committee is asked to confirm its start times for meetings for the remainder of 2021/22.

7. REMUNERATION FOR THE VACANT CHIEF EXECUTIVE POST

(Pages 5 - 10)

This report summarises the information that Members of the Chief Executive Remuneration Committee will need to consider when making recommendations to Full Council on the remuneration to be paid for the permanent Chief Executive Officer post.

The report also provides notification of the details of the remuneration and appointment of the Interim Chief Executive Officer position. A separate confidential report will be submitted to the Special Meeting of the Council on 13 October 2021 which will name the appointment of the Interim Chief Executive Officer.

Note : Members are reminded that if they have any detailed questions would they please inform the Chairman and/or relevant Director in advance of the meeting.

Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [PART 8 - Section 5 Filming Photographic Protocol.pdf \(arun.gov.uk\)](#).